

Glacial Hills Elementary School
Starbuck MN 56381
Regular Meeting Minutes
March 25th, 2019

Personnel Committee Meeting – NONE
Policy Committee Meeting – NONE
Regular Meeting – 7:00 p.m.

Our **mission** is to create an innovative, dedicated, safe and caring environment for students in kindergarten through sixth grade. This is accomplished by collaborating with families and staff to achieve academic success and environmental literacy through hands-on-learning and individualized instruction.

Our **vision** is to shape academically strong, respectful and responsible students. Students will reach their full potential and become lifelong learners and positive members of society when their individual academic, behavioral, and social needs are addressed.

Personnel Committee Meeting – NONE

Policy Committee Meeting - NONE

Regular Meeting Agenda:

1. Call to Order by Chairperson. *Meeting was called to order at 7:05 PM*
2. Members Present:
 - XAmber Green
 - XNathan Metz
 - XMelissa Schultz
 - XShari Opdahl
 - Rebecca Longtin
 - XKate Aslagson
 - XBeth AabergAlso present: Deb Mathias, Megan Galarneau & Zach from the paper
3. Members Absent:
 - Amber Green
 - Nathan Metz
 - Melissa Schultz
 - Shari Opdahl
 - XRebecca Longtin
 - Kate Aslagson
 - Beth Aaberg
4. Conflicts of Interest? *None*
5. Approve minutes of last regular meeting
 - Motion to approve by: Opdahl*
 - Second by: Aaberg*
 - Discussion: None*
 - Motion passed unanimously with 6 yay and 0 nay*

6. Review and approve agenda

Motion to approve by: Aslagson

Second by: Metz

Discussion: None

Motion passed unanimously with 6 yay and 0 nay

7. On-going Board Training

- a. Charter Source board training portal

8. Welcome Erin Anderson from ACNW

- a. Review FY18 Academic performance evaluation

- b. Review FY18 Financial performance evaluation

Erin recommends the board review and breakdown the GHES Mission Statement, using it as an education opportunity for the board during the summer. She stated that it is a good idea to compare it to the Academic Performance Points that are currently assigned and make sure the points are still distributed appropriately.

9. Directors Report

1. Enrollment

Preschool has 8 students enrolled - 3 yr. olds (3); 4 yr. olds (5)

	SY18-19 Current Enrollment (As of 5-25-19)	SY19-20 Projected Enrollment
PreK - 3	3	10
PreK - 4	5	10
K	14	15
1	11	14
2	13	11
3	11	13
4	14	11
5	18	14
6	12	18
	93 8 PreK	96 20 PreK

2. MCA Schedule

5th Science - W, March 13

4th & 5th Reading - April 1 - 5

6th Math - April 2 - 5

4th & 5th Math - April 9 - 12

6th Reading - April 8 - 12

3rd Math - April 15 - 18

3rd Reading - April 23 - 26

3. Kindergarten Round-Up - 12 families in attendance

Preschool Open House - 2 families inquired

4. Supportive Discipline Community of Practice Cohort - we will have a team that participates in this 7 session workshop that explores critical elements of an effective code of character, conduct and support. The first session was held today!

5. Preschool was granted the 4 Star Parent Aware rating, the highest possible, and identifies that our program is committed to quality early child care and education.

6. Bellwether Education Partners interested in conducting a site visit at GHES as part of their national study of rural charters schools. They identified GHES as a rural charter school that is academically high performing and serving an economically diverse student body. The site visit will be scheduled for April if we are chosen.

7. Update on the reading curriculum review that the teachers have been conducting with four programs from four publishers - Two quotes have been received of the three that were requested from the publishers. Grants are being sought out to supplement general ed funds to make a purchase if all is approved.

8. Plant Sale began on March 14. Orders are due back on April 1 and the delivery date is May 18th. We made a profit of approximately \$2100 last year so are hoping to increase that this year since we haven't had pizza sales!

9. Annual Carnival and Raffle will be held on May 29th from 5:30-7:00. Raffle tickets will be sent home before Easter break. Staff and board members are encouraged to solicit prizes and let Deb know what they are so the list can be published. Ticket sales has dropped off in the past couple of years and we don't want to increase prices so everyone is encouraged to sell as many as possible. We will be serving BBQs and chips this year because we no longer have the partnership with Papa Murphy's due to a change in management.

Upcoming Dates

F, Mar. 15 No School

M, Mar. 18 No School

TH, Mar. 21 Caring Hands Dental Clinic (am)

F, Mar. 22 PE Bowling Trip to Alex

M, Mar. 25 School Board Meeting 7:00 p.m.

M, Apr. 1 Plant Orders Due

TH, Apr. 18 K-3 to Prairie Woods Ecology Center

F, Apr. 19 No School

M, Apr. 22 No School

F, Apr. 26 5th Math Masters - Alexandria

TH, May 9 Spring Concert (K-3 6:30; 4-6 7:15)

Sa, May 18 Plant Pick-Up Day 10:00 a.m. - 1:00 p.m.

TH, May 23 K & 6 Graduation

M, May 2 No School - Memorial Day

W, May 29 Annual Carnival and Raffle 5:30-7

TH, May 30 Last Day of School

Arrowwood Water Park Trip

F, May 31 Teacher Inservice

Discussion: None

10. Monitor Financials consider purchase order requests and approve bills

There are 0 purchase order requests (Details:N/A)

There are bills totaling \$69,589.63 for February (Details: See attached Payment Register)

Motion to approve by: Metz

Second by: Opdahl

Discussion: None

Motion passed unanimously with 6 yay and 0 nay

- February Cash Flow Report & Fund Balance Report

Motion to approve by: Metz

Second by: Aaberg

Discussion: None

Motion passed unanimously with 6 yay and 0 nay

11. New Business

- Approve & sign amended contract & board assurance with ANCW.

Motion to approve by: Metz

Second by: Opdahl

Discussion: None

Motion passed unanimously with 6 yay and 0 nay

- Accept \$1000 Tom's receipts donation

Motion to approve by: Aslagson

Second by: Aaberg

Discussion: None

Motion passed unanimously with 6 yay and 0 nay

- Accept \$250 grant from Let Teachers Teach received by Becky Gilbertson for low level chapter books and decodable readers for her classroom.

Motion to approve by: Aaberg

Second by: Metz

Discussion: None

Motion passed unanimously with 6 yay and 0 nay

- Approval the SY2019-20 school calendar

Motion to approve by: Metz

Second by: Aaberg

Discussion: None

Motion passed unanimously with 6 yay and 0 nay

- Approve Board positions
 - President: Amber Green
 - Vice President: Shari Opdahl
 - Treasurer: Nathan Metz
 - Secretary: Kate Aslagson

Motion to approve by: Aaberg

Second by: Schultz

Discussion: None

Motion passed unanimously with 6 yay and 0 nay

- Food Service spend-down plan (funds have to be spent or have a plan in place to spend in the future). Current options: dishwasher may need replacing – or – increase kitchen staff salary and benefits over the next two years.

Motion to increase kitchen staff salary and benefits approved by: Opdahl

Second by: Aslagson

Discussion: None

Motion passed unanimously with 6 yay and 0 nay

- Accept the resignation of Emily Takle

Motion to accept by: Metz

Second by: Aaberg

Discussion: None

Motion passed unanimously with 6 yay and 0 nay

- Accept the resignation Maureen Classen.

Motion to accept by: Aslagson

Second by: Metz

Discussion: None

Motion passed unanimously with 6 yay and 0 nay

Old and Ongoing business

1. GHES website progress
2. Policy Committee Update
3. Building Updates
4. GHES Building Company Updates
5. Preschool updates
6. Academic Progress Update
7. Fundraiser committee update

Discussion: None

12. Motion to Adjourn

Motion to approve by: Metz

Second by: Opdahl

Discussion: None

Motion passed unanimously with 6 yay and 0 nay

Next Regular board meeting date Monday April 22nd , 2019 at 7:00 pm